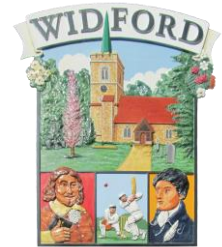


Widford Parish Council



To: Cllrs Mike Allen, Ian Collins, Babs Edwards, Michael Ripsher, Mark Rome

You are summoned to attend the following meeting to transact this business agenda:

Widford Ordinary Parish Council Meeting

to be held on **Tuesday 7th September 2021**

in **Widford Village Hall at 7.30pm**

Public and press are welcome to join the meeting, subject to the prevailing Covid-19 regulations, which may include limiting the number permitted to attend. All prevailing Covid-19 legislation will be strictly observed.

Under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, public and press may be excluded for the discussion of confidential business. Please note that public participation is not permitted except during the time designated for public comments.

Signed: Colin Marks, Proper Officer and Clerk to Widford Parish Council

Date: 1 September 2021

AGENDA

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

21.079 Apologies for absence

1. Councillors: to receive and agree acceptance of councillor apologies
2. Other apologies

21.080 Declarations of Interest and requests for dispensations

1. To receive members' Declarations of Interest for items on the agenda (including non-pecuniary, with the nature of the interest. Members should give due regard to the Disclosable Pecuniary Interests notice at the end of this agenda). To note that Cllr Babs Edwards has a non-pecuniary interest in the Playing Field, her husband being the PFMC Treasurer. Cllr Mike Allen has a dispensation re Playing Field matters, being a trustee.
2. To receive and consider written requests for dispensations

21.081 To approve the Minutes of the 6th July Ordinary Parish Council Meeting

21.082 Police Report: To receive the Safer Neighbourhood Team report

21.083 Chairman's Announcements

21.084 To receive reports from County and District Councillors

21.085 Planning

1. New Planning Applications

3/21/2068/FUL	To rear of Green Man: Change of use, outbuilding to residential	8 th September
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2. Decision Notices (for information only)

3/21/0354/VAR	Land off Ware Rd, Abbots Lane: Variation to 3/18/1957/FUL	GRANTED
3/21/1720/HH	4 Nether Street: Outbuilding to rear of property	Awaited
3/21/1841/HH 3/21/1842/LBC	Abbots Farm: Demolish porch and rear extension. Erect single storey front and rear extension to annexe	Awaited
3/21/0982/HH	Linwood, Reconsultation: 2 storey extension with balcony	Awaited
3/21/1667/HH	29 Benningfield Road: Demolish conservatory; erect extension	Awaited
3/21/1384/LBC	2 Elia Cottages, Nether Street: install skylights on rear extension	Awaited
3/21/1180/HH 3/21/1181/LBC	Chestnut Tree Cottage: Erect garden room	Awaited
3/21/0858/HH	3A Benningfield Road: Side, rear, and front extensions	Awaited
3/20/2616/HH 3/20/2617/LBC	The Old Rectory: Demolish outbuildings; replace with extension.	Awaited

3. Other planning matters

1. To consider any late planning applications received after the agenda was published
2. To note consultation on the new East Herts Council Housing Strategy 2021 to 2026: 9 Aug to 5 Sept
3. To consider attending EH Town & Parish Planning Zoom meeting, 30th September

21.086 Finance

1. To receive report on the Council's finances and Accounts
2. To approve bank reconciliation
3. To receive 2020/21 budget vs actual financial position
4. To approve list of orders for payment
5. To consider making a grant towards the "New" churchyard maintenance

21.087 Correspondence: To note list of correspondence (*list below, for information only*)

21.088 Village Reports

1. **Village Hall and Archive**
 1. To receive report and consider any consequent action
2. **Playing Field**
 1. To receive report, including update on Biffa grant
 2. To consider request for another dog bin or alternative
 3. To note accident involving a fallen branch and car
3. **Allotments**
 1. To receive report and update
4. **Closed churchyard:** To receive report

21.089 Highways, footpaths and byways: to receive reports and consider any action

1. **Footpaths and Public Rights of Way**
 1. FP1: Update on replacement of stile with alternative barrier to main road
 2. FP18: Update on fallen tree across Lilley Bridge and bridge safety concerns
2. **Highways and footways**
 1. Update: on clean-up of verges, gutters and overgrown footways
3. **Other parish matters and concerns:** to consider any matters raised
 1. Queen's Green Canopy Jubilee tree planting initiative: update
 2. Concerns about barn door safety, Priory Farm wall: update

21.090 Benningfield Green

1. Update on annual licence and parking issues

21.091 Code of Conduct: To consider adopting new Code of Conduct to comply with EHC and NALC recommendation

21.092 Neighbourhood Plan: Update on any progress and consider any actions proposed

21.093 Urgent matters: To note matters received too late for this agenda (for full discussion on the next agenda)

To consider suspending the Meeting for Public Comments:

Limited to a total of 15 minutes. One question/statement only of no more 3 minutes maximum per person.

Meeting to be resumed

21.094 To note items raised for addition to future agendas

21.095 Date of next Meeting: Tuesday 2nd November, 7.30pm at Widford Village Hall (to be confirmed)

Correspondence list for Agenda item 21.087 - for information only (see specific agenda items for consideration and action)

Parishioner: Fallen tree at Lilley Bridge, FP18 (21.089.1.2)

EHC: The new East Herts Council Housing Strategy 2021 to 2026 (21.085.3.2)

EHC Monitoring Officer: Re adoption of new Code of Conduct (21.091)

EHC: Notice of EH Town & Parish Planning Zoom Meeting, 30th September (21.085.3.3)

HCC: Re possible Wareside school closure

Rev Mark Dunstan: Litter picking initiative information and map request

Rev Mark Dunstan: request to update the Council's website link to the Church website

RVT: **Note** Evensong Service of Remembrance at St. Albans Cathedral - Saturday, 16th October at 4.00pm

DISCLOSABLE PECUNIARY INTERESTS
Widford Parish Council

1. A Member, present at a meeting of the Parish Council, or any committee, or sub-committee of the Parish Council, with a Disclosable Pecuniary Interest (DPI) in any matter to be considered or being considered at a meeting (Localism Act 2011 s31):
 - must not participate in any discussion of the matter at the meeting;
 - must not participate in any vote taken on the matter at the meeting;
 - must disclose the nature of the interest to the meeting, whether registered or not, subject to the provisions of section 32 of the Localism Act 2011 (sensitive interests);
 - if the interest is not registered and is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days;
 - must leave the room while any discussion or voting takes place.
2. A DPI is an interest of a Member or their partner (which means spouse or civil partner, a person with whom they are living as husband or wife, or a person with whom they are living as if they were civil partners) within the descriptions as defined in the Localism Act 2011.
3. The Parish Council may grant a Member dispensation, but only in limited circumstances, to enable him/her to participate and vote on a matter in which they have a DPI (Localism Act 2011 s33).
4. **It is a criminal offence to:**
 - fail to disclose a Disclosable Pecuniary Interest at a meeting if it is not on the register;
 - fail to notify the Monitoring Officer, within 28 days, of a DPI that is not on the register that a Member disclosed to a meeting;
 - participate in any discussion or vote on a matter in which a Member has a DPI;
 - knowingly or recklessly provide information that is false or misleading in notifying the Monitoring Officer of a DPI or in disclosing such interest to a meeting.

Note: The criminal penalties available to a court are to impose a fine not exceeding level 5 on the standard scale (£5,000 maximum) and disqualification from being a councillor for up to 5 years. (Localism Act 2011 s34)